

Sanjay Gandhi Postgraduate Institute of Medical Sciences
Lucknow
RAJDHANI COVID HOSPITAL

SOP for management in zero area of Rajdhani COVID Hospital

This document provides recommendations for infection prevention and control during registration process in managing patients with suspected or confirmed COVID-19 in the institute. These guidelines aim to prevent transmission of COVID-19 infection in the institute through the implementation of appropriate infection prevention and control measures.

1. Following healthcare personnel will be present in the zero area:
 - a. PRO (MSW) 2 per shift $2 \times 3 = 6$
 - b. MSSO 1 per shift $1 \times 3 = 3$
 - c. DEO 1 per shift $1 \times 3 = 3$
 - d. Attendant 1 x 3
2. MSW, MSSO and DEO will enter the hospital from designated entrance area and get ho there designated and remain stationed there.
3. Attendant will also be stationed at zero area.
4. All health care personnel except the attendant will wear surgical TLM while on duty. No other protective gear is required for them.
5. Attendant will be wearing surgical gown, N-95 mask and surgical cap while on duty.
6. He may be required for patient movement from isolation wards or ICU.
7. No patient relatives or attendants will be allowed in zero area. Registration will be done through emergency department who will send digital images of registration forms filled in by the patient relative in emergency department.
8. Once registration is done CR. No. will be communicated to staff in emergency and file will be prepared there. Therefore, no movement of healthcare personnel or patient relative will be required for registration process.
9. If patient form emergency is required to be shifted to ward or ICU the attendant of emergency department will escort him.
10. The attendant from zero area will only be responsible for movement from ward areas.
11. Daily requirement of protective gear will be calculated and supplied from HRF on weekly basis.

12. MSW will keep record of all the protective gear and provide it to the HRF for reissuing of material on weekly basis.